

Job Description -- Avaaz.org Russian Coordinator

ABOUT AVAAZ:

Avaaz—meaning "voice" in several European, Middle Eastern and Asian languages—launched in 2007 with a simple democratic mission: organize citizens of all nations to close the gap between the world we have and the world most people everywhere want.

Avaaz empowers millions of people from all walks of life to take action on pressing global, regional and national issues, from corruption and poverty to conflict and climate change. Our model of internet organising allows thousands of individual efforts, however small, to be rapidly combined into a powerful collective force. Using the internet, we take action -- signing petitions, funding media campaigns and direct actions, emailing, calling and lobbying governments, and organizing "offline" protests and events -- to ensure that the views and values of the world's people inform the decisions that affect us all.

ABOUT THE ROLE:

The Avaaz community, now over 10 million members, campaigns in 14 languages, served by a core team on 4 continents and hundreds of volunteers. We currently have an opening for a part time candidate to take our English campaigns and specifically tailor them for our Russian list.

The ideal candidate will be an excellent writer in Russian, able to write concisely in an emotional and active voice. More than a simple translator, we need someone who can interpret our campaigns and make them sing in Russian. This job will suit someone with a flexible schedule who is able to work on tight deadlines.

Reports to: Languages team

Location: Virtual, online anywhere

Hours: roughly 15 hours per week

Timeline: rolling, please apply ASAP

Salary: competitive with NGO market and commensurate with experience

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Take English Avaaz campaigns and turn them into sharp and compelling Russian language campaigns -- translating/interpreting all relevant materials for the Avaaz website and emails. This is estimated between 1000-2000 words a week
- Looking for sources for Russian campaigns -- finding relevant, issue-specific, supporting materials from the Dutch press, NGOs, etc..
- Working with campaigners to coordinate a team of Russian speaking volunteers
- Checking Avaaz website for Russian language errors: typos, grammatical errors, etc...
- Helping with correspondence from Russian speaking members

SPECIFIC TYPES OF KNOWLEDGE, SKILL & EXPERIENCE REQUIRED

- Fluency in English and Russian is a MUST
- Excellent writer, able to write in an active voice, concisely and with emotion
- A globalist -- familiar with a range of social and environmental issues and the language used to write about them: human rights, climate change, poverty, Middle East peace etc..
- Comfortable working to extremely tight deadlines
- Flexibility -- able to surge at short notice
- Basic knowledge and proficiency in HTML code desirable but not essential
- Highly professional: attentive to detail, and no drama

To Apply

If interested, please fill out our application form: http://www.avaaz.org/job_application_form